



NORTHERN MARIANAS HOUSING CORPORATION

P.O. BOX 500514, Saipan, MP 96950-0514

Email: nmhc@nmhc.gov.mp

Website: <http://www.nmhcgov.net>

Amendment No. 1

REQUEST FOR PROPOSALS NMHC RFP 2021-016

CONSULTING SERVICES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT-MITIGATION (CDBG-MIT) PROGRAM

The Northern Marianas Housing Corporation (NMHC) is soliciting sealed proposals from prospective firms to provide Consulting Services for NMHC's Community Development Block Grant - Mitigation (CDBG-MIT) Program.

This procurement is in accordance with the NMHC Procurement Regulations. Proposal procedures shall be in full compliance with NMIAC §100-60-210 (Competitive Sealed Proposals) of the NMHC Procurement Regulations. To also include the provisions of NMHC Procurement Regulations, NMIAC Section §100-60-725 & § 100-60-730 Prohibiting Gratuities, Kickbacks and Contingent fees shall apply.

The Request for Proposals and Scope of Work is available on August 02, 2021, online at www.nmhcgov.net and www.cnmi-cdbgdr.com by clicking on the "Procurement" tab.

Inquiries regarding this RFP must be submitted in writing or email to Mr. Jacob Muna, Office Manager/Procurement Officer at officemanager@nmhcgov.net or Mr. Nobert Pangelinan, CDBG-DR Procurement Officer at drprocurementofficer@nmhcgov.net or submitted by facsimile to (670)234-9021, no later than 10:00 AM local time on ~~August 13, 2021~~ September 03, 2021.

Selection Criteria:

Proposals shall be evaluated based on the following criteria:

1. Qualification of Firm and/or Personnel (30 Points)
2. Relevant Experience (30 Points)
3. Organization and Capacity (20 Points)
4. Price (10 Points)
5. Response to RFP (10 Points)

The successful proposer will be subjected to a responsibility determination in accordance with NMHC Procurement Regulations § 100-60-245.

Sealed proposals must be marked "NMHC RFP 2021-016". One (1) original, three (3) copies, and one (1) digital copy (USB flash drive) of sealed proposals must be submitted to the NMHC Central Office, Garapan, Saipan, MP 96950, no later than 10:00 a.m., local time ~~September 01, 2021~~ **September 13, 2021**. Proposals received after the date and time will not be accepted. Proposers located outside of the CNMI may obtain an additional seven (7) business days for receipt of their proposals by submitting a Notice of Intent to Submit a Proposal. Notice of Intent to Submit a Proposal must be received by the Procurement Officer no later than 10:00 a.m., local time, ~~September~~

~~01, 2021~~ **September 13, 2021**, and must be transmitted via facsimile to (670) 234-9021, or via email to officemanager@nmhcgov.net and to drprocurementofficer@nmhcgov.net. For proposers located outside the CNMI, an original and three (3) copies of the proposal and one (1) digital copy. The sealed proposals must be postmarked by the U.S. Postal Service or the official government postal service of a foreign country no later than ~~September 01, 2021~~ **September 13, 2021** and must be received at NMHC no later than ~~September 13, 2021~~ **September 22, 2021**. Failure to submit the required number of copies may result in the rejection of your proposals.

List of Offerors that had submitted their proposals be publicly available for inspection at the NMHC Central Office, Garapan, Saipan at 10:00 a.m., local time, **September 23, 2021**. However, if no notice of intent to submit a proposal received from proposers outside the CNMI, bids will be opened at 10:30 a.m., local time on **September 13, 2021**.

Breach of Ethical Standard

Gratuities. It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, or for any employee or former employee to solicit, demand accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing or in any other advisory capacity in any proceeding or application request for ruling, determination, claim or controversy, or other particular matter, pertaining to any program requirement or a contract or subcontract or to any solicitation or proposal therefore. *NMIAC Section 100-60-725(a)*

Kickbacks. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith as an inducement for the award of a subcontractor or order. *NMIAC 100-60-725(b)*

Contingent Fees. It shall be a breach of ethical standards for a person to be retained, or to retain a person, to solicit or secure government contracts upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. *NMIAC 100-60-730*

NMHC hereby notifies all bidders that it will affirmatively ensure that, in any contracts entered into pursuant to this advertisement, small, minority businesses and women's business enterprises will be afforded equal opportunity to submit bids and will not be discriminated against on grounds of race, color, religion, sex, disabilities or national origin.

The responsive and responsible offeror submitting the proposal that is determined in writing to be most advantageous to NMHC taking into consideration price and the evaluation factors set forth in the request for proposals will be subject to a responsibility determination in conformance with the NMHC Procurement Regulations Section 100-60-245.

NMHC reserves the right to reject any and all proposals for any reason and to waive any defects in the bids if determined to be in its best interest. All bids received shall become the property of the Commonwealth Government.

/s/
Jesse S. Palacios
Corporate Director
Northern Marianas Housing Corporation (NMHC)

/s/
Marcie M. Tomokane
Chairwoman
NMHC Board of Directors